

## Parish of Holy Trinity Redhill

### Job title:

**Assistant Minister with responsibility for Families, Youth and Children's Ministry**

*We will tell the next generation the praiseworthy deeds of the Lord. (Ps 78: 4)*

**Responsible to** The Vicar, or Associate Vicar by arrangement

### Key relationships with

- Vicar, clergy and other staff of Holy Trinity
- Leaders of groups and activities in Holy Trinity with a ministry to children, youth and families
- Community links, including local schools in partnership with SparkFish<sup>1</sup>

### Main purpose of job

Working closely with voluntary leaders:

- to consolidate and develop our church's mission and ministry to those aged 0-18 years
- to support Christian parents in the nurture of their children, and welcome families from the local community to hear the Gospel.

### Responsibilities of post

#### 1. Vision and strategy

- a. Bring a fresh, joyful and Jesus-centred approach to our children, youth and families ministry
- b. Develop, communicate and implement a clear strategy for this ministry
- c. Be the champion for children, youth and families in the staff team and wider church, within the overall vision of Holy Trinity.

#### 2. Equip Christian parents to nurture their children's faith

- a. Build relationships of trust with parents and run events / courses to help them grow in discipleship.
- b. Encourage regular membership of children's and youth groups
- c. Be involved in planning and leading all-age worship, where families worship and learn together

#### 3. Support leaders working with children and youth (Sundays, midweek and in school holidays)

- a. Invest in the building up, training and recruitment of volunteers
- b. Have oversight of all relevant groups and build supportive relationships with leaders
- c. Meet with Sunday group leaders to ensure co-ordination of their work
- d. Encourage leaders of all groups with advice, ideas and help with recruitment
- e. In partnership with the safeguarding team, promote a culture of safety and care
- f. Be involved in planning and leading a summer holiday club

#### 4. Seek relationships with local families outside Holy Trinity

- a. Visit groups which meet in our Church Centre (e.g. Jump for Joy / Guides etc)
- b. Provide an invitation and welcome to services, holiday clubs, adult courses etc.
- c. In partnership with SparkFish, maintain good relationships with local schools

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<sup>1</sup> Local inter-church schools ministry

5. Belong to the staff team of Holy Trinity

- a. Meet for prayer and mutual encouragement through the week
- b. Meet fortnightly as a Staff Team as we work together under God
- c. Meet regularly with a line manager for supervision and support
- d. Take opportunities for relevant training and spiritual refreshment

**Person Specification**

**Essential:**

- A passion and enthusiasm for ministry among children, young people and their families and a desire to see them grow in Christian faith
- An ability and gifting to teach and apply Biblical, Christ-centred truth in an age appropriate setting
- A confidence in sharing the gospel in different situations and settings.
- Experience and skill in engaging confidently with teams who lead our children and young people
- Ability to relate positively and to take initiatives in building relationships with parents, other adult members of the church family, the staff team and beyond.
- IT skills sufficient to communicate and connect with children and young people in ways that are relevant, safe and appropriate to them.
- Ability to work in a team, and to motivate teamwork in others - a hands-on, can-do, get-stuck-in approach!
- Self-motivated and organised in managing time and tasks

**Desirable:**

- A recognised qualification relevant to this post
- Experience of supervising, mentoring and training adults
- Experience and enjoyment of living or working in a diverse community

**Main Terms and Conditions**

**Hours:** The post is full time, 40 hours per week

**Salary:** A salary of £28,000 - £32,000 depending on qualifications and experience, as well as potential assistance with housing costs.

**Holidays:** You will be entitled to 25 days holiday per year

**DBS:** Appointment subject to the candidate obtaining a DBS check

**Pension:** Employer will make a 5% contribution of salary to NEST or another pension scheme.

**Occupational requirement:** The post has an occupational requirement for the successful applicant to be a practising Christian